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21 January 1970

MEMORANDUM FOR THE RECORD

SUBJECT: Personnel Ceiling for FY 1970 and FY 1971

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1. [REDACTED] of O/PPB telephoned me today and stated that the Executive Director-Comptroller had approved the DD/S recommended FY 1970 and FY 1971 Congressional personnel ceilings. He also stated that Colonel White had approved the conversion to contract status of the [REDACTED] positions at [REDACTED] and the [REDACTED] pneumatic tube system positions, as well as the [REDACTED] typewriter repair positions. He stated that we would shortly get a letter approving our Congressional ceilings but he doubted that Colonel White would specifically mention the contract conversions in the letter.

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2. We also agreed to meet on 26 January for a determination of the AE funds which will go into our FY 1970 allotment. Our Offices are working on this and we can meet the deadline.

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3. I am telephoning [] today advising them that they may convert their [] staff positions to contract status; and I am also notifying Logistics that they may explore the desirability of service-type contracts for typewriter repair and pneumatic tube maintenance. If this does not prove feasible, I believe that we can, in view of the wording of our submittal to Colonel White, convert these positions from staff status to contract status and fill them with our own contract employees.

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4. [REDACTED] also indicated that each Deputy Director would receive a letter from Colonel White around the middle of next week asking them to come in with their requests for additional FY 1970 money. I told him that he would have our list before we received the letter.

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Chief, DD/S Plans Staff

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